

**Consistory Meeting**  
**Tuesday, February 2, 2010 at 7:00PM**

**Opening Prayer** – led by Rev. Jim Liddle

Members Present – Ken Matzdorf, Jim Raquet, Diane Rietbrock, Tina Nohl, Judy Zimmermann, and Chuck Grubisic.

Jim welcomed new members Tina Nohl and Diane Rietbrock.

**Secretary Minutes** – were reviewed by Ken.

Chuck made a motion to approve the January minutes. Judy seconded it. The motion was approved.

**Report of Receipts** - Judy e-mailed her report of Income.

Overview: Year To Date 2010 income was up 8% compared to last year.

Discussion:

Tina made a motion to approve the receipts. Diane seconded. The motion was approved.

**Report of Expenses** – Tina e-mailed her report.

Overview: Major expenses were pulpit supply, insurance, Web Pro (gas), and Ross Imaging.

Discussion:

Ken made a motion to approve the Treasurers Report. Chuck seconded. The motion was approved.

**Memorial Fund Treasurer** - Diane e-mailed us her report.

Discussion:

Judy made a motion to approve the Memorial Fund reports. Tina seconded. The motion was approved.

**Building Fund Treasurer – Chuck reviewed to his report.**

Ken made a motion to approve the Memorial Fund reports. Diane seconded. The motion was approved.

**Correspondence** – Jim reviewed mail that was received to share with consistory.

1. Tina asked about bills from Burkhart Insurance agency – Tina to follow-up  
Audit of 2009 Books needs to be scheduled – Jim to follow up  
Moving bills for Pastor Jim to be paid directly to him as he paid for it by his credit card- Tina wrote him a check.
2. Tax return items to be completed with Faye and Tina working together.
3. Musical licensing information to be directed to Dana R. for review
4. Habitat for humanity thank you for \$ from penny pail- to be put on the bulletin board.

5. Letter from SCIO – thanking us for our support and asking for our dues for 2010; Tina to take care of this.
6. Sheboygan Cancer Society; request for \$ (Selling Daffodils for a fund raiser) – to be put on the bulletin board.

Pastors Report – Jim and Betty moved into their new house today but furniture doesn't come till tomorrow. E-mail at church is [jim.liddle@bethelucc-ada.org](mailto:jim.liddle@bethelucc-ada.org);

### **ITEMS FOR DISCUSSION**

#### **Old Items**

1. **Stewardship team direction-** The team was directed to initiate a Capital Fund drive to raise \$ to repay a loan from ourselves for the audio/video system (purchased from Arrow Communications). The team prepared a letter requesting a commitment from each member for each of the next 3 years. The letter will be edited to include a statement that any funds collected in excess of the amount needed for the Audio/video system will be saved in a special fund to be used for the future projects. It will then be sent out to all members. Cindy M. to assist team with mailing.
2. **Pastor's Responsibilities-** the Pastoral Relations Committee met with representatives of the Worship Team and Call committee to review the job description for Pastor Jim's duties. Additions and changes were made to clarify items they deemed important in the ministry of Bethel church. Ken to send the revised file to Jim R. to give to Rev. Jim.
3. **Sound system update-** The \$ needed to complete funding for the new audio/video system will be borrowed from the Memorial Fund saving account and repaid from \$ collected in our 2010 Capital Fund Drive. Chuck will handle the \$ collected and do the tracking; Diane to assist if needed.

#### **New Items**

1. **Review Church Brochure** – The visitor handout brochure prepared by Pastor Greg was reviewed and it was decided to try and update several of the pictures and make copies to have on hand to give to visitors and members. Ken to send brochure file with new pictures to Chuck.
2. **Review Team/Committee meeting schedule** with Consistory- The volunteer and nominated team lists were reviewed and dates for each team to report to the consistory was developed for 2010. Jim to send Ken the updated list and Ken will get an article in the next messenger to remind teams when they are to report to or meet with the consistory.
3. Went over the **Sunday morning duties list**. Ken to send a copy to Jim.
4. Went over list of people who have keys to the church – Jim to update.

#### **Tabled Items**

Computer software update

Ken made a motion to adjourn and Judy seconded. Motion carried.

Closed with the Lord's Prayer

Next meeting scheduled: Tuesday, March 2, 2010

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